



PARKS AND RECREATION DEPARTMENT WATFORD COMMUNITY ARENA REOPENING PLAN

*(As of October 13, 2020 – revisions are highlighted in **yellow**)*

As COVID-19 continues to evolve, this document is subject to change without notice.

In alignment with Phase 3 of Ontario’s Framework for Reopening the Province and respecting public health rules for COVID-19, the Township of Warwick Parks and Recreation Department has prepared the Watford Community Reopening Plan for Ice Users safe return to sport.

Return to Play Plan

All Ice Rentals Must:

- 1) Complete and submit a Return to Play Plan outlining how they are respecting public health rules for COVID-19. The Plan will be reviewed and approved by the Municipality. The Plan includes the following:
 - Organization Name, Primary Contact and Contact Information.
 - Outline physical distancing measures.
 - Outline cleaning/sanitation measures.
 - Describe PPE (Personal Protective Equipment) that will be used.
 - Provide a copy of any documents provided by your respective provincial and national sport organizations.
- 2) Complete contact tracing (names dates, contact information). *See attached Organization Sign In Sheet. Feel free to use this document or revise for your organization as it can act as Screening, Waiver and Contact Tracing.*
- 3) Sign COVID-19 Waiver

Watford Community Arena Reopening Plan

Entrance

The main arena entrance will be the entrance for all ice users **and parents/guardians/spectators.**

Exits

All ice users must exit through the exits assigned to the respective dressing rooms. The exit doors have both interior and exterior signage indicating the dressing room numbers that must exit through that particular exit.
(See map included in document)

- Dressing Rooms 1, 2, 3 – Exit from building – southeast corner (past Dressing Room 3)

- Dressing Rooms 4, 5, 6, 7 – Exit from building – west side of building (by staff parking)

All spectators/parents/guardians) will exit from the building on the northwest side (H. on map).

Entrance Process

User groups will be required to monitor the entrance and exits and ensure that proper procedures are followed, including participant numbers.

Parents/legal guardians may enter the arena to check in their players/skaters with their respective organizations and **if leaving, do so** through the main entrance sliding door.

One parent/guardian/spectator will be permitted entrance to arena for each skater/player.

Passive pre-screening is required for everyone associated, **including parent/guardian/spectator**, with each ice rental and is to be completed by the organization/ice rental. Ice Users may use the Township of Warwick Organization Sign In Sheet which includes: COVID-19 Screening Questionnaire, COVID-19 Waiver and sign-in log which will be used for contact tracing if required.

Entrance and Exit Times

Rentals are permitted to be in their rental space 15 minutes before and after their rental. It is recommended that your skaters/players arrive earlier to check in with your organization/rental and complete the required pre-screening before proceeding to their assigned dressing room(s) 15 minutes prior to their rental. After checking in with your organization/rental, participants will be required to wait outside until 15 minutes prior to their ice time.

Participants are encouraged to arrive at the facility dressed.

Example: If your ice rental is at 5:00p.m. , skaters/players may have access to their dressing rooms at 4:45p.m. If your ice rental ends at 7:00p.m., rentals must be off the ice by 6:50p.m. and have vacated the building by 7:05p.m.

To abide by Provincial gathering limits, the parent/guardian/spectator of the skater/player may enter the arena and proceed to designated spectator seating at the start time of the rental and are required to leave via the west arena exit five (5) minutes prior to the end of their skater/player's ice time.

Example: Ice rental 1:00p.m. – 1:50p.m. Enter arena at 1:00p.m. and leave at 1:45p.m.

All parents/guardians/spectators must exit the stands between rentals. If a parent/guardian/spectator is staying for another rental, they must leave the facility and re-enter through the main arena entrance.

Dressing Rooms

Each rental will be assigned 2 dressing rooms (i.e. An organization has 3 hours of ice divided into 3 groups = 3 rentals). Dressing room benches will be marked with seating as per physical distancing. Dressing room doors will be chained open. Players/skaters may close the doors if privacy is required for changing. The maximum number of participants in the combined two dressing rooms is 22 players/skaters. There will be no use of showers in the dressing rooms.

- Dressing Rooms 1, 2, 3 – Enter and exit the ice – east side of arena (by players' benches)
- Dressing Rooms 4, 5 – Enter and exit the ice – southeast corner of arena
- Dressing Rooms 6, 7 – Enter and exit the ice – southwest corner of arena

Note: Dressing Room 3 will be assigned to girls/women playing on a boys/men's team that require a separate dressing room.

Ice rentals before 3:00p.m. on weekdays where there is no rental before or after, may have the use of three dressing rooms provided they are available and staff has sufficient time to clean and disinfect an additional dressing room.

Parents/guardians/spectators are not permitted in dressing rooms or lobby.

Number of Participants

The maximum number on the ice and in dressing rooms is 22 players/skaters and coaches. No more than 3 additional people may assist the organization off ice in the arena area.

The number of players/skaters, referees, timekeepers, music players and parents/guardians/spectators during a rental cannot exceed 50.

Organizations are permitted 2 people to be in the outer lobby to check in players/skaters. A table with chairs will be set up inside the main entrance.

Players' Benches

Players' benches will be available for games/**practices**. For ice rentals assisting with the cleaning of the players' benches, Township WHMIS training will be provided electronically.

Referee Rooms

Referee rooms will be available for referees when games are scheduled. Physical distancing is required.

Washrooms

Players/skaters and coaches may use the washrooms in their respective assigned dressing rooms as well as the universal washroom in the arena lobby.

Parents/guardians/spectators may assist their skater/player with washroom facilities with the skater/player using the designated on/off ice door, meeting their parent/guardian/spectator in the lobby and using the universal washroom.

The men's and women's washrooms in the arena lobby will be **open for parents/guardians/spectators**.

Skate Sharpening Services

Skate sharpening services will be available by appointment only. Please contact Theresa Klachan, Manager Parks and Recreation to book your skate sharpening appointments by email at tklachan@warwicktownship.ca.

Parents and Spectators – Effective as of Tuesday, October 13, 2020

One parent/guardian/spectator is permitted for each skater/player.

Conduct of Parents in the Stands

Parents/guardians/spectators must ensure that they are physically distanced by a minimum of 2m in the stands and expected to stay seating during their time in the arena unless there is a need to use the washroom facilities.

Items Allowed in the Facility

No food and/or beverages except personal water bottles. Water fountains will not be available. Water bottle refill stations will be available. The concession will not be open and candy machines will be not be available. Equipment bags are permitted.

Warm Ups/Dry Land Training

Warm ups and dry land training are not permitted in the facility.

Storage/Office Space

User group storage and/or office space may accessed during their respective rentals or by appointment by contacting Theresa Klachan, Manager Parks and Recreation at tklachan@warwicktownship.ca.

Masks – Effective as of Thursday, October 8, 2020

Public Attending Municipal Facilities – As per Ontario Regulation 364/20

All members of the public, including contractors, are required to wear masks when entering all municipal facilities

Masks must cover the nose, mouth and chin during the period the person is in a municipal facility

Exemptions – Masks are not required when:

- On the ice surface or engaging in physical activity where physical distancing is possible. Examples include all participants on ice including coaches and referees, participants in yoga, participants in pickleball etc. However, bench staff, timekeepers, music players etc. are required to wear a mask.
- A child is under 2 years of age
- A person has medical condition that inhibits their ability to wear a mask

Cleaning

Dressing rooms will be cleaned and disinfected after each use. Washrooms will be cleaned and disinfected twice daily. High touch point surfaces such as door handles will be cleaned and sanitized several times per day.

User groups are responsible for ensuring all garbage is collected in trash bins. User groups are to be respectful and ensure participants are not spitting or depositing other bodily fluids (i.e. used tissues) on any surface in the facility.

Conduct

It is expected that all participants respect physical distancing of at least 2m distance when speaking with staff and to treat staff respectfully.

Compliance

User groups not complying with the Watford Community Arena Reopening Plan will receive the following:

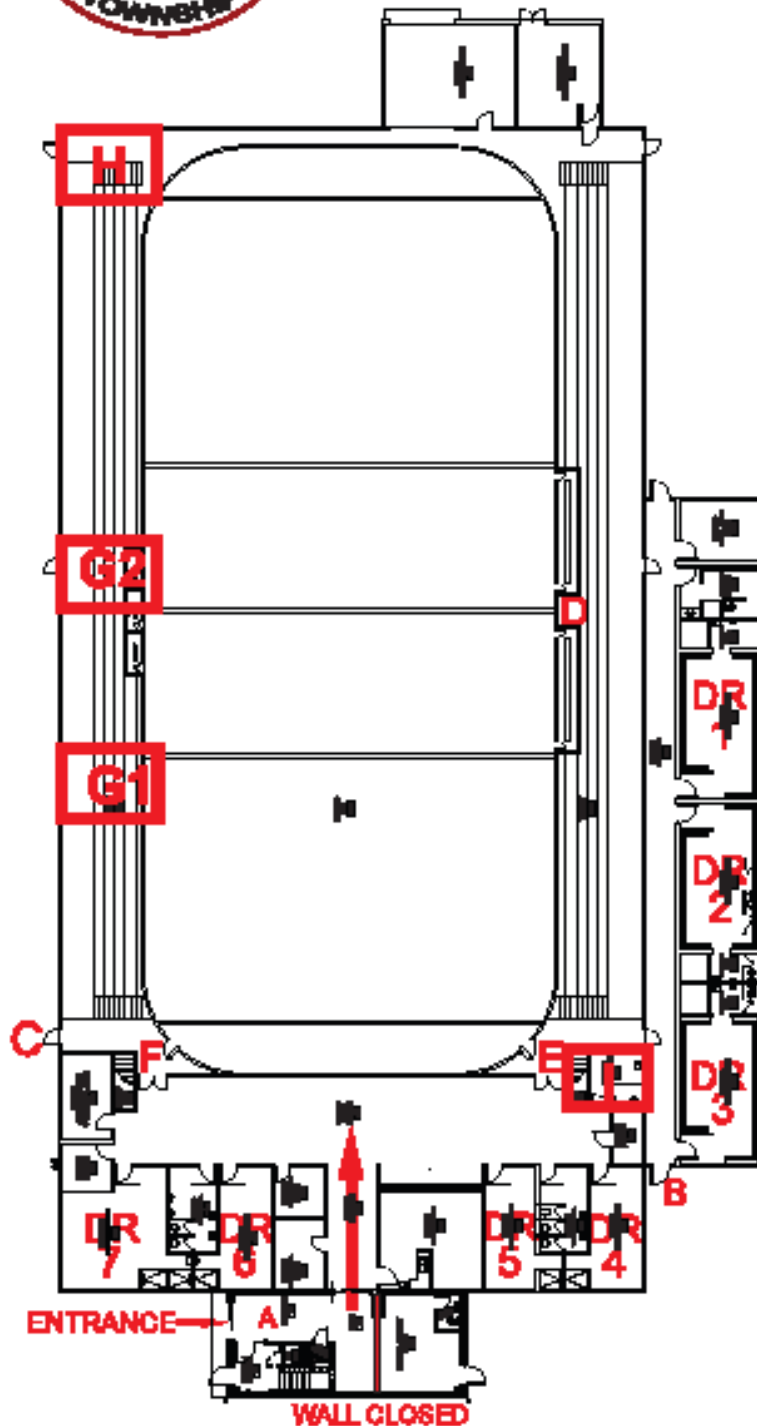
- First Incident – Written warning.
- Second Incident – Suspension from the facility for two weeks.
- Third Incident – Expulsion from the facility for the season.

Refunds will not be provided for user groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions and expulsions may apply to the offending individual, team and/or the entire association depending on the severity of the contravention. The Township of Warwick reserves the right to deny access to the facility to any person for any reason.

The Township of Warwick Corporate Policies and By-Law 28 of 2018 Parks and Recreation User Fee Policy, Facility, Park and Pavilion Rental Policy and Ice Rental Policy are in effect.



Watford Community Arena COVID 19- Reopening Plan



- A. Players / Skates Check In
- B. Exit Building DR 1,2,3
- C. Exit Building DR 4,5,6,7
- D. On / Off Ice- Dr 1,2,3
- E. On / Off Ice- DR 4,5
- F. On / Off Ice- DR 6,7
- G1. Parents/Guardians/Spectators
- G2. Parents/Guardians/Spectators
- H. Exit Building Parents/Guardians /Spectators
- L. Universal Washroom





ORGANIZATION SIGN IN DATE: _____

Revised: October 7, 2020

COVID-19 SCREENING QUESTIONNAIRE

1. Do you have any of the following new or worsening symptoms or signs?
Symptoms should not be chronic or related to other known causes or conditions.
 - Fever or chills Yes No
 - Difficulty breathing or shortness of breath Yes No
 - Cough Yes No
 - Sore throat, trouble swallowing Yes No
 - Runny nose/stuffy nose or nasal congestion Yes No
 - Decrease or loss of smell or taste Yes No
 - Nausea, vomiting, diarrhea, abdominal pain Yes No
 - Not feeling well, extreme tiredness, sore muscles Yes No
2. Have you travelled outside of Canada in the past 14 days?
 Yes No
3. Have you had close contact with a confirmed or probable case of COVID-19?
 Yes No

If you answered yes to anyone of the three questions, please delay your visit AND contact either your health care provider, Telehealth Ontario (1-866-797-0000), or visit an Assessment Centre for testing.

- Physical distancing measures in effect except when playing a team sport.
- Physical distancing of at least 2 metres remains a requirement for all people not from the same household or social circle.
- No serving food/beverages. Exception: personal water bottles.
- Equipment must be cleaned and disinfected between users.
- Indoor gathering limit is a maximum of 50 people. This limit does not include people at their place of work.

COVID-19 WAIVER

The Participant understands and agrees that the Township of Warwick shall not be liable for any losses or damages incurred by any person using the facility or sports field for the event, including sickness or death that occurs as a result of the COVID-19 PANDEMIC and the Participant agrees to release the Township of Warwick from any liability in connection therewith and further agrees to indemnify and hold harmless the Township of Warwick from any claim that may be made by anyone using the facility or sports field for the event, against the Township of Warwick in connection therewith.

The Participant is responsible to ensure current COVID-19 protocols mandated by the Province of Ontario, Lambton Public Health or the Township of Warwick are followed during the event. This may include, but not be limited to, use of masks, physical distancing, and enhanced hand sanitizing.



TOWNSHIP OF WARWICK PARKS AND RECREATION & COVID-19

ASSUMPTION OF RISK

The Township of Warwick continues to monitor the COVID-19 situation.

Users of the Township's park system and facilities are reminded that these areas are available for use at your own risk and are not regularly sanitized. An inherent risk of exposure to communicable diseases including COVID-19 exists in any public place where people are present.

By visiting any parks and publicly accessible spaces you voluntarily assume all risks including any risk of injury, loss, damage and possible exposure to communicable disease including COVID-19.

We remind you to follow the COVID-19 precautionary guidelines being recommended by various Canadian health authorities including Lambton Public Health, Ontario Health, and the Public Health Agency of Canada.